



Rashid Latif Medical College

Student Policy for Code of Conduct

Policy statement:

A code of conduct is a set of rules outlining the social norms, religious rules and responsibilities of an individual. A code of conduct constitutes principles that govern decisions and behaviors at a place, an institution or organization.

A code of conduct whilst in a learning institution defines how a learner should act on a day to day basis while ensuring a safe environment for all students, faculty and patients.

Objectives: The objectives of the policy are to:

- i. Ensure exemplary behavior and conduct of the students.
- ii. Help students in developing ethical behavior to practice medicine.

Implementation of Policy:

The policy will be implemented according to the procedures and guidelines laid down in Annexure1.

Composition of the Committee:

- i. Student Affairs Department
- ii. Disciplinary committee (Refer to document on Policy for Students Discipline).
- iii. Responsibilities of Department/ Committee:

Student Affairs Department and disciplinary committee will be responsible to: Ensure strong adherence to the code of conduct and punishment on non-compliance.

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Procedures and Guidelines

Following procedures and guidelines will be acted upon:

General Conduct of Students:

All the students will focus on

- Their appearance, personal hygiene and behavior should be modest and mature, law abiding and civilized.
- Dress in a simple, decent and appropriate manner.
- Refrain from any behavior that may cause damage to the college property.
- Ensure that their actions in any way do not threaten or endanger the health, safety or security of other persons.

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- Abstain from inappropriate behavior including the use of offensive language, gestures, quarreling or remarks with faculty, staff, students or patients.
- Refrain from physical violence, frightening & pushing.
- Use social media on sites, public forums judiciously & responsibly.

Academic Conduct of Students:

All students will:

- Diligently involve them in learning and study of course work.
- Attend all academic activities in accordance with the regulations on attendance of students by the Pakistan Medical & Dental Council (PM& DC).
- Abstain from the behaviors that interfere with the learning environment.
- Avoid those behaviors that have been identified as disturbing by faculty or other students.
- Show respect while working with human cadavers and human tissue.
- Practice integrity within all learning and assessment situations.
- Avoid cheating in the examinations.
- Adhere to ethical principles while performing research and seek ethical approval from the Institutional Research Ethics (IRE) Committee.

Avoid Discrimination:

All the students will:

- Participate in the care provision to a person without any consideration of race, religion, ethnicity, socioeconomic status, gender or age.
- Treat all patients, faculty, staff, classmates, medical specialists, and health care team members with respect and consideration without regard to gender, age, race, religion, ethnicity or class.

Respecting Patients, their families and maintaining confidentiality:

All the students will:

- Respect dignity and privacy of patients.
- Regard needs and values of patients and their family members.
- Handle the medical information /record of the patients with confidentiality.
- Handle medical records according to the hospital policy with utmost integrity.
- Treat patients politely and considerately.

Respecting faculty, students and staff:

All the students will:

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- Ensure that the professional relations with all the members of the medical community are marked with civility.
- Show respect to doctors, nurses, allied health professionals and all other members of the health care team.

Requests for Prior Permission:

Students will be required to take prior permission, in writing, for the following:

- Corresponding with the press or other media for mass communication on behalf of RLMC / commenting on the internal affairs of the college
- Organizing any co-curricular activity in the college.
- Inviting any public personalities or government officials in their official capacity on to the college campus.
- Starting or forming a society, whether as part of co-curricular or academic activities e.g. for research.

Integrity:

All the students will:

- Abide by policies, procedures and guidelines.
- Demonstrate honesty and integrity in all aspects of their education; avoid plagiarizing or assisting others in commissioning of such acts.
- Seek consultation and supervision wherever they are unsure of their level of knowledge and/ or experience.
- Behave with the highest standards of honesty, morality and discipline in their interactions with staff, faculty and patients.

Conduct outside the College:

All the students will:

- Have to be mindful that their behavior not only reflects on themselves, but also on the college and the medical profession.
- Observe the code of conduct when representing at an inter-collegiate activity.

Substance Abuse:

All the students will:

- Avoid substance abuse including cigarette smoking alcohol, prescription and non-prescription/ street drugs and illegal drugs, as this may lead to behaviors that endanger patient safety.

Refrain from unlawful possession or distribution of drugs or alcohol.

Prof. Tahir Masood Ahmad
Principal
Rashid Latif Medical College

Prof. Mudassar Ali
Vice Principal
Rashid Latif Medical College

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